

Putnam Valley Library Passport Acceptance Program



Passport Application Acceptance *Scheduled By Appointment*

New!

Trained Passport Acceptance Agents are available to review and accept passport applications, and to provide assistance and answers to your questions. Completed applications will be submitted to the US State Department Passport Agency for final review and processing. Renewal applications will also be accepted and forwarded for processing.

To schedule an appointment with a Putnam Valley Library Passport Agent, e-mail: Trustees@PutnamValleyLibrary.org

What to bring with you:

For a new United States Passport:

A completed, but *unsigned*, application. Forms are available on travel.state.gov/passport and at the library.

A recent 2 x 2 color photograph meeting US Passport guidelines.

Proof of identity such as a valid driver's license.

Proof of citizenship such as an original US Birth Certificate or an expired US Passport.

Appropriate fees. Two fees will apply; one for the application fee and one for processing fee. We accept checks or money orders - one payable to the U.S. Department of State for the application fee and one payable to the Putnam Valley Library for the \$25.00 processing fee.

More information is available at the State Dept. website:
travel.state.gov

Forms & Fees:



Standard Forms:

DS-11 Adult Passport Application
DS-82 Passport Renewal Application



Sample Fees for Passport Book Application:

\$110.00 Passport Application Fee
\$25.00 Application Processing Fee

\$80.00 Youth Application Fee
\$25.00 Youth Processing Fee

Other services are available /
different fees may apply.

More Information:

Go to travel.state.gov for more information, downloadable forms and instructions. You can even use Putnam Valley Library computers to find and print your passport forms.

National Passport Information Center:
1-877-487-2778